

**TRANSPORTATION ADVISORY BOARD / SAFE ROUTES TO SCHOOL
IMPLEMENTATION COMMITTEE MINUTES**

Thursday, March 16, 2023

BOARD MEMBERS PRESENT

Dave Pcolar, Chair
Elyse Keefe
Lenore Jones-Peretto
David Swan

COUNCIL LIAISON PRESENT

Damon Seils

STAFF PRESENT

Tina Moon

GUESTS PRESENT

Andrea Tanner
Ryan Byars
Martin Johnson
Nathan Drapela

I. Welcome and Call to Order

The meeting was called to order shortly after 5:00 pm. The meeting was being held via Zoom videoconference.

Members welcomed Andrea Tanner, Ryan Byars and Martin Johnson, applicants to the SRTS subcommittee, and Nathan Drapela applicant to the TAB.

II. Approval of Minutes (March 3, 2023)

Jones-Peretto identified a typo on page one of the minutes. A motion was made by Swan to approve the March 3, 2023, minutes as corrected, and seconded by Jones-Peretto. Motion passed unanimously (Jones-Peretto, Swan, Keefe).

III. DISCUSSION ITEMS

- Safe Routes to School Strategic Action Plan, Update on Status of Implementaion Action Steps. Staff provided a brief progress report on the action steps in the SRTS plan, noting that some progress had been made on almost of the steps.
- Possible Topics / Guests for may 18th SRTS meeting. Members discussed possible guests such as inviting the Carrboro Police Department, representatives from the individual schools, principals or gym teachers, staff from the CHCSS administration or representatives of the PTA.
- Planning for Bike/Walk to School Day, May 3rd. Members discussed previous success with bike/walk to school events counting students arriving to school in the morning. There was dicussion about setting up table(s) with information and/or swag to encourage more students to bike to school in the future. TAB members noted that it might make more sense to set up tabling events and/or any targetted distribution of information at the end of the school day when materials are more likely to make it home to parents.

Suggestions for materials/incentives to provide at the end of the day tabling event included:

- Information about bike trains and walking school buses, what they are and how to set them up.
 - Maps showing approximate walk zones for the different schools.
 - Sign up sheets for families interested in participating
 - Sign up sheets for parents interested in leading a group of students or helping in other ways.
 - Surveys/questionnaires seeking interest in bike trains/walking school buses.
 - Check the status of bike to school day signage – provide to schools as needed/requested.
 - It was also noted that material packets should really be provided to the schools prior to the beginning of the semester in order to provide time for programs to be incorporated into the curriculum.
 - Other suggestions for getting the word out to parents included using the PTA, and the Spring Carnavel, and the Auction in the spring at Morris Grove.
- Staff Updates. Staff noted the Open Streets event on April 16th, and related activities for Bike Month in May.
 - TAB members expressed interest in assisting with the Town Open Streets booth and providing information on Safe Routes to School and bike trains/walking school buses.
 - Staff to provide maps with pins for residents to identify where they live to assist with developing routes for biking/walking to school groups. With sign up sheets as an optional attachment.
 - TAB members also suggested that Open Streets would be an opportunity to ask residents for input on possible locations for bike parking and E-bike parking and charging stations.
 - Opportunities to seek input on interest for developing a bike-buddy network, or developing the technology to set up a bike-buddy email listserv or rideshare type network.
 - Staff to provide copies of the list of bike month activities once available.

IV. Adjourn

Having completed all of the items on the agenda, a motion to adjourn was made by Jones-Peretto, seconded by Swan and approved unanimously. The meeting was adjourned at approximately 6:30 pm.